

WINOOSKI HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REGULAR MEETING

4:15 P.M.  
March 31, 2022

MINUTES

PRESENT: Diane Potvin, Chair; Pat Raymond, Vice-Chair;  
Marnie Owen, Commissioner, Abeer Al Zubaidy, Commissioner

ABSENT: Nicole Mace, Commissioner,

OFFICERS: KR Decarreau, Executive Director

The meeting was called to order by Chair Potvin at 4:25

1. Approve Agenda

No changes

2. Approve Minutes of March 8, 2022

Motion to approve as submitted by: Commissioner Raymond  
Seconded by Commissioner Al Zubaidy

Motion Carries: 3-0 (Commissioner Owen not present)

3. Public Comment

No members of the public in attendance

4. Approve Budget

ED Decarreau noted that we added \$6,000 in Tenant Services to start a new program designed to integrate new tenants into the community. Though this effort will involve all tenants, English language learners, especially folks arriving from places with different cultural experiences will need consultation from specialists in the field. This covers a contract for that service.

Another \$15,000 is in the budget to work with a start up non-profit company that will provide housing retention services to individual families struggling to live on their own.

Unknown is Pest Control that is over budget because of an outbreak. We reserve the option to use reserve funds to cover expenses.

The change in account numbers makes this year difficult to compare to previous years. We will learn as we go. I feel confident in the numbers.

Motion by: Commissioner Owen  
Seconded: Commissioner Raymond

Motion Carries: 4 - 0

5. Update on St. Stephens Property (possible executive session)

ED Decarreau noted that Chittenden Housing Corporation was taking the lead on the Stephen's property because they control the Development fund. To explain the nature of the bid, ED Decarreau asked for Executive Session because disclosing the terms of the bid in public would harm the bargaining position of the partners.

Motion to proceed to Executive Session by Commissioner Owen. Seconded by Commissioner Raymond.

Motion Carries: 4-0

6. Other Business

ED Decarreau asked about a future Elm Street Development Plan where two units would be attached, with a one bedroom, accessible flat surrounded by a three or four bedroom apartment. The two units could be attached by a door that would lock.

Commissioner Abeer noted that this would be helpful to families she knows.

Motion to Adjourn at 5:10 by Commissioner Owen/ Seconded by Commissioner Raymond.

Motion Carries: 4 - 0

\*\*\* Executive Session as Needed \*\*\*

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